



**Hanover Township Board of Trustees  
November 13, 2019 Meeting Minutes**

**Call to Order:** Board President Larry Miller called the meeting to order at 6:00 PM and then led the pledge of allegiance and gave the opening invocation.

**Roll Call:** Fiscal Officer Greg Sullivan took a roll call with Messer's Miller, Buddo and Johnson present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark; Project Coordinator Julie Prickett and BCSO Deputy Tanner.

**Approval of Meeting Minutes:** Motion made by Mr. Buddo, seconded by Mr. Johnson, to approve the October 9, 2019 Regular Meeting minutes and November 7, 2019 Special Meeting Minutes, approve warrants for release/distribution and approval of reports. Upon roll call, all three Trustees voted yes to approve all.

**Guest Presentation:** Christy Quincy, board member of the Butler County Elderly Services Program, addressed the Board. Ms. Quincy explained that the program is administered through the Council on Aging and provides services which help elderly residents remain independent and live in their own homes. Ms. Quincy also explained that the program is funded by property tax revenue and a renewal levy would be on the ballot in 2020.

Melanie Barnes was also scheduled as a guest presenter but was unable to attend the meeting.

**Citizen Participation:** None of the citizens in attendance chose to address the Board.

**Administration Reports**

**Law Enforcement:** Deputy Tanner gave the following report for the month of October 2019:

**Butler County Sheriff's Office**  
**District #6**  
**Hanover Township Contract Cars**  
**Monthly Report for **October 2019****

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
----------------------	----------------------	------------

- |                           |  |      |
|---------------------------|--|------|
| • Dispatched Calls: 243   |  | 2205 |
| • Felony Reports: 04      |  | 26   |
| • Misdemeanor Reports: 19 |  | 179  |
| • Non-Injury Crash: 15    |  | 104  |
| • Injury Crash: 03        |  | 37   |

**Total Reports: 41.....345**

- |                           |  |     |
|---------------------------|--|-----|
| • Assists/Back Up: 28     |  | 270 |
| • Felony Arrests: 02      |  | 02  |
| • Misdemeanor Arrests: 06 |  | 53  |
| • OMVI Arrests: 00        |  | 00  |

**Total Arrests: 08 .....52**

- |                                     |  |            |
|-------------------------------------|--|------------|
| • Traffic Stops: 12                 |  | 147        |
| • Moving Citations: 18              |  | 156        |
| • Warning Citations: 04             |  | 28         |
| • Civil Papers Served: 1            |  | 09         |
| • Business Alarms: 2                |  | 15         |
| • Residential Alarms: 07            |  | 62         |
| • Special Details: 22               |  | 165        |
| • COPS Times: 5,200 ( <i>Min.</i> ) |  | 52,000 Min |
| • Vacation Checks: 05               |  | 123        |

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Reporting: Prepared by BEH.

*Fire/EMS:* Chief Clark presented the following report for the month of October 2019:

**Hanover Township Fire Department**  
**Monthly Report for October 2019- Phil Clark Fire Chief**  
**(Presented in November2019)**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- |  | <u>Month</u> | <u>YTD</u> |
|--|--------------|------------|
| • Emergency Medical Operations/Squad Runs: | 43           | 497        |
| • Motor Vehicle Accidents:                 | 04           | 69         |
| • Fire Runs:                               | 10           | 124        |

- Fire Inspections: 03 06
- Knox Box Details 00 00
- Other 00 00
- Total for the month: **60 Runs/Operations  
(Fire/EMS Runs)**

**Total Year 2019: 739 Runs/Operations**

		(Oct. 2018: 82 Runs/Operations)
.....		.....
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5-year average: 743
Total for 2013	750	13 Year Average: 707 since 2006
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	
Total for 2006:	505	

**Road/Cemetery:** Road Superintendent Scot Gardner presented the following report for the month of October 2019:

**SUPERINTENDENT'S REPORTS  
(November 13, 2019)**

Millville Cemetery Operations Report October 1 through October 31, 2019

0 Graves sold to Township residents (@ \$610)-----	\$ 0.00
3 Graves sold to nonresidents (@ \$895)-----	\$2,685.00
0 Old resident graves-----	\$ 0.00
7 Full Interments-----	\$ 6,800.00
0 Baby interments-----	\$ 0.00
1 Cremations-----	\$ 575.00
Foundation and Marker installation fees-----	\$1,860.00
0 Grave Transfer-----	\$ 0.00
Donations-----	\$ 0.00
<b>Total: -----</b>	<b>\$11,920.00</b>



Other Cemetery activities:

1. Fixed graves
2. Cleaned the office and garage
3. Picked up and removed flowers from stones
4. Cut grass twice
5. Set one Veteran marker
6. Set and poured 10 foundations

**Road, Streets and Park  
(Scot Gardner)**

1. Dug out and poured cement and placed mulch around Park restroom.
2. Replaced street name and post on Oyler Drive.
3. Replaced LED lights under the porch at the Community Center.
4. With help from Cemetery staff, we cleaned up and hauled away all the tree debris on Hogue Road.
5. Performed ditching on Darrrtown Road and Hogue Road.
6. Picked up door opener remote from A&R Door and programmed it for the Firehouse.
7. Picked up a deer carcass on Darrrtown Road.
8. Got out and put away items for Hanover Haunted Harvest activities.
9. Worked on putting cement in the bottom of three more culverts.
10. Worked on preparing equipment for the winter.
11. Cut and trimmed grass on all Township properties one time.
12. Performed monthly truck, park, and storm water inspections.

*Administrator's Report (Financials and Personnel Issues)*

Mr. Henry presented the following report to the Board:

**Administrator October Summary Report**  
(November 2019)

- **Fire/EMS Run Data:** Dispatch Log information for October 2019; Not available due to change in the Communications System.
- **Fire Department:** Worked on background checks for three new hires. These candidates are being processed in accordance with required checklist steps for employment. Provided buns and meat for the Fire Department Open House. Also purchased extra candy for the Fire Department Halloween activity in the neighborhoods on October 31st.
- **Road Department:** Forwarded Resolution to BCEO for cooperative purchasing of brine. Also requested duro-patcher unit to repair edges along SR 130 from the Community Center.
- **Community Development Block Grant:** Continued work on the grant applications which are due November 6, 2019. The Board selected three projects and rated them by priority: Gene Avenue Culvert, Park Restroom and Community Center Parking Lot. Narratives, budgets and cost estimates are being prepared.

- **Nuisance Properties:** Following up issues on Cochran Road and Old Oxford Road.
- **Haunted Harvest Planning:** Held meetings with the Park Committee and covered details for set up and operation. Worked the event on Sunday October 27th. Over 350 kids and parents participated.
- **Veterans Day Ceremony and Luncheon:** Worked on program elements and discussed details with the Park Committee. Worked out program elements including finding a keynote speaker. Sponsorships were worked on. First Millville Baptist Church volunteers will be serving the hot meal portion of the luncheon.
- **Fiscal Operations: Ongoing-** We are continuing the process of reviewing the General Obligation Bonds status and possible options for lowering the cost to the Township. Hope to have a recommendation by the end of the year.
- **Newsletter:** Planning another newsletter for the final quarter covering various Township issues and events. Goal is to have it published by the end of the year.
- **Open Burning:** Ongoing- Continues to be a problem with many misunderstandings about the law. Mailed brochures to certain properties requesting procedures/requirements for open burning. Also fielded phone calls covering the guidelines.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals. Worked with Ms. Prickett on payroll issues and time sheets for staff.
- **Catch Basin Repairs:** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs.
- **Wencella Drive Drainage Issues: Ongoing/No change-** In January and February began investigation into sink hole problems in and out of the right of way as presented to the Board in January. Will be working on information and documents to seek help from the County Engineer's Office. Road Department did some initial repair work in the right of way. Still need to determine what to do in the long run. There is no good solution as much of the problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending**.)
- **Liability and Property Insurance:** Added new equipment to the coverage. Secured the bond/liability option for the top officials.
- **Cemetery:** Completed review of the proposed Cemetery Regulation changes with the Board. Rechecking the changes and preparing booklets for distribution to the Funeral Homes and public.

- **Community Center Flooring:** In Progress: Working on flooring types and estimates for Board review in October- November. Presented color and type options to the Board on October 9, 2019. Decision to be made in early November.

### **Personnel Actions and Other Items of Note**

#### ***Personnel actions and appointment of new personnel:***

**Fire Department:** As discussed in a prior Board meeting, the Fire Department had resignations from three employees who helped fill the EMS on station schedule. These employees took full time jobs in other departments. The department has been actively recruiting new personnel.

**Hire:** Jacob Emenaker, 21200 Morgan Ross Road Hamilton, Ohio 45013 as an EMT-B at \$13.00 per hour part time on station duty subject to successful completion of background review and physical/successful completion of hiring steps and sign off by the Township Administrator.

**Hire:** James Gillespie 2211 Hamilton Richmond Road Hamilton, Ohio 45013 as a volunteer Fire Fighter call in employee at \$18.00 per call in hour.

**Hire:** Sean Boal 116 Wyndemere Drive Franklin, Ohio 41005 as an EMT-B/FF at \$14.50 per hour, part time on station duty subject to successful completion of background review and physical/successful completion of hiring steps and sign off by the Township Administrator.

**Hire:** Seth Parchman 2920 Butterwick Drive Cincinnati, Ohio 45221 as an EMT-P at \$17.00 per hour part time on station duty subject to successful completion of background review and physical/successful completion of hiring steps and sign off by the Township Administrator.

**Hire:** Emily Jeffries 10221 Hawkhurst Drive Cincinnati, Ohio 45231 as an EMT-B at \$13.00 per hour part time on station duty subject to successful completion of background review and physical/successful completion of hiring steps and sign off by the Township Administrator.

**Road Department and Cemetery:** Cody Marlow promotion from Public Works Worker II to Public Works Worker III at \$14.10 per hour (part time), obtained CDL and has a good work record in the Cemetery operations.

#### **Other General Actions Non-Personnel Related: (Still in Progress- Ongoing)**

**Ongoing:** Studying ways to secure records properly and find space as the Township storage is limited at this time. Also still have to finish new formatting of approved Records Retention Schedule to be presented to the state. Older files have been placed in file cardboard storage boxes. (Still working on these issues). Records storage is a problem as space is very limited.

**Admin Security and Protection of Records:** Additional security measures were installed for the administration offices and entry ways. Continuing to box older records in temporary cardboard file boxes stored in the garage area. More permanent solutions need to be determined- still pending.

**Road Department Mower:** Road Department tractor mower ordered and delivered.

**Strategic Planning Session Needed:** A working meeting is recommended to assess the direction of the Township and priorities as schedule changes, costs, and settlements of new revenue have been received. This would include discussion of the adjustments made to the 2018 Road Program, the 2019 Road Program issues, equipment purchases, and projections for the future. Date was set for February 5, 2019. Broad overview objectives were set. Follow up is needed.

### Of Note- Budget Information for October 31, 2019

**Cash Balance as of October 31, 2019: \$1,962,350.93**

- 1) **Total Expenditures all funds for October 2019: \$302,442.64 / Revenue: \$110,858.44**
- 2) **Total General Fund cash on hand October 2019: \$688,655.44(35.10%) of Total funds**
- 3) **Total Fire/EMS Fund cash on hand October 2019: \$537,340.72 (27.38%) of Total funds**
- 4) *Monthly Revenue and Expenditure Reports by fund are attached to this report.*

### History of Cash Balances

#### Fiscal Year 2014

Jan-Cash Balance: \$1,380,611.21  
Feb-Cash Balance: \$ 1,331,175.05  
Mar-Cash Balance: \$1,259,054.92  
April-Cash Balance: \$1,546,929.78  
May-Cash Balance: \$1,524,373.14  
June-Cash Balance: \$1,506,977.71  
July-Cash Balance: \$1,517,738.15  
Aug-Cash Balance: \$1,286,101.15  
Sept-Cash Balance: \$1,533,842.91  
Oct- Cash Balance: \$1,444,676.89  
Nov- Cash Balance: \$1,384,569.72  
**Dec-Cash Balance: \$1,324,682.90**

#### Fiscal Year 2015

Jan: \$1,148,374.71  
Feb: \$1,158,413.75  
Mar: \$1,551,667.37  
Apr: \$1,458,584.04  
May: \$1,477,662.73  
June: \$1,393,267.44  
July: \$1,332,264.37  
Aug: \$1,125,949.35  
Sept: \$1,449,880.79  
Oct: \$1,362,945.99  
Nov: \$1,194,472.00  
**Dec: \$1,093,559.61**

#### Fiscal Year 2016

Jan- Cash Balance: \$1,086,880.70  
Feb- Cash Balance: \$ 975,051.11  
Mar- Cash Balance: \$ 929,271.02  
Apr- Cash Balance: \$1,259,751.18  
May- Cash Balance: \$1,256,517.69  
June- Cash Balance: \$1,231,659.27  
July- Cash Balance: \$1,136,203.94

#### Fiscal Year 2017

**Jan: \$ 888,346.09**  
**Feb: \$ 902,459.77**  
**Mar: \$ 900,176.59**  
**Apr: \$1,471,639.15**  
**May: \$1,413,018.92**  
**June: \$1,359,085.19**  
**July: \$1,321,950.79**



Aug- Cash Balance: \$1,088,071.02  
Sept- Cash Balance: \$1,231,337.97  
Oct- Cash Balance: \$1,199,176.98  
Nov- Cash Balance: \$1,083,268.01  
Dec- Cash Balance: \$1,046,996.51

**Aug: \$1,274,996.15**  
**Sept: \$1,646,935.23**  
**Oct: \$1,511,096.61**  
**Nov: \$1,286,649.51**  
**Dec: \$1,243,274.81**

### Fiscal Year 2018

Jan- Cash Balance: \$1,163,186.72  
Feb- Cash Balance: \$1,073,432.10  
Mar- Cash Balance: \$1,074,034.55  
Apr- Cash Balance: \$1,716,834.06  
May- Cash Balance: \$1,692,832.17  
June- Cash Balance: \$1,622,292.66  
July- Cash Balance: \$1,646,449.31  
Aug- Cash Balance: \$1,584,537.39  
Sept- Cash Balance: \$1,913,802.96  
Oct- Cash Balance: \$1,598,162.43  
Nov- Cash Balance: \$1,510,806.10  
Dec- Cash Balance: \$1,415,972.54

### Fiscal Year 2019

**Jan- Cash Balance: \$1,285,186.49**  
**Feb- Cash Balance: \$1,284,662.00**  
**Mar- Cash Balance: \$1,282,053.24**  
**Apr- Cash Balance: \$1,876,385.79**  
**May- Cash Balance: \$1,863,302.50**  
**June- Cash Balance: \$1,689,602.11**  
**July- Cash Balance: \$1,627,758.24**  
**Aug- Cash Balance: \$1,641,391.20**  
**Sept- Cash Balance: \$2,153,934.83**  
**Oct- Cash Balance: \$1,962,350.93**

**General Notes:** The Fiscal Officer and Administrator are very concerned about the ongoing significant negative impact of property devaluations and state cuts have had on the budget/revenues as discussed in previous Board briefings and reports. Plans are underway to make any necessary adjustments for fire operations until levy revenues are received the first half of 2017. Other areas such as road related issues and General Fund problems continue to exist and will need attention as previously discussed. The Tax Budget filed in July 2016 had some significant reductions. Tax revenue is not rebounding and consideration of an operating levy or other related levy in 2017 is critical to the Township well-being.

January 2017: Although expenses were held to essential items in 2016 and the total expenditures for 2016 were below 2015 expenditures showing a reduction of \$52,554.69, the General Fund revenues continue to shrink. The Township cannot continue to provide existing service levels through the General Fund as revenues continue to decrease.

July 2017: The Township has not fully recovered from the State of Ohio cuts in revenue to the Township as well as the decrease property values. AS the lower valuation impacted the tax base, the overall budget and specifically the General Fund has decreased below 2015 levels. Projections for 2018 are slightly better but still



below levels prior to 2015. To account for these shortages when faced with increasing costs, staff has been limited and no new maintenance projects have been undertaken in all areas- only absolutely necessary repairs.

September 2017: Questions arise about the Local Government allocation of the General Fund which has been shrinking over time. In 2007 Hanover Township's allocation was \$278,971.00; in 2017 the amount certified by the County Budget Commission is \$128,166.50 or a 54.1% decrease over this period.

December 2017: With the approval of the General Operating Levy, an additional \$368,262.00 is anticipated per year received in Fiscal Years 2018 through 2022 which will ease the strain on the General Fund. Identified projects needing attention over the 5-year period totals over \$1,890,560.00 with total expected revenue of \$1,841,310.00.

April 2018: Settlement from the County Auditor received second week of April. 2018 Road Program may need adjustment. CD Funding cleared for the sink hole problem on Amarillo Drive.

July 2018: New vehicles for the Fire Department and Road Department will be arriving the last quarter of the year. Lease Purchase agreements and financing must be set up while protecting the Township's Bond Rating. These costs should be examined when a Township Strategic Planning Session is scheduled by the Board.

November 2018: The Township strategy and goal session should be scheduled by the Board in January 2019 after close out of the 2018 fiscal year.

February 2019: Strategic Planning Session to be scheduled.

June 2019: The General Fund and Fire/EMS funds are holding consistent and moderately strong. Payments for equipment will hit these funds later in the year. General Obligation Bonds/Requirements being reviewed for possible changes more favorable to the Township. Goals for major purchases approved by the Board are being completed.

August 2019: The Fire Department Fund has been impacted by equipment purchases and station repairs. With the increased cost of personnel, fund revenues and expenditures must be continuously evaluated to ensure that revenues levels are sufficient to maintain at a high level the primary functions of the department. For the Road Department two major pieces of equipment will come online for scheduled payments impacting the overall available funds.

November 2019: Looking ahead with the Fiscal Officer regarding operational budgets and future levy requirements to ensure that Hanover Township remains on a sound financial basis especially in light of capital requests that will be facing the Township.

Mr. Henry amended his report to include an additional new Fire Department volunteer: Tamara Gabbard, volunteer firefighter, \$18 per call-in hour. Ms. Gabbard introduced herself and noted that she also plans to have her EMT certification by the end of March 2020.

Mr. Henry also distributed revenue and expenditure reports to the Board. Mr. Henry noted that expenditures were up due to recent equipment purchases and an increase in health insurance costs.

Mr. Henry also noted that the Township has not increased the cost of purchasing/installing memorial pavers for 13 years. He stated he would bring a recommendation to the Board at a future meeting with new fees for memorial pavers.

## ***Old Business***

***October 2019 Fire/EMS Run Data Summary:*** No report. Stats from BCSO Dispatch were unavailable. Report to be provided at the next Board meeting.

***Nuisance Update:*** Mr. Henry reviewed the cooperative approach with the County Zoning Department regarding properties on Old Oxford Road and Cochran Road.

***Other Old Business:*** Mr. Henry reported that the Veterans Day Ceremony announcement was not published in the Hamilton-Journal News. The Hamilton-Journal News no longer prints these announcements in the newspaper but publishes the announcements online. Trustees discussed alternatives for getting the word out about the event in 2020.

## ***New Business:***

***Records Commission Meeting – December 11, 2019 at 5:30PM:*** Mr. Henry reminded the Board that the Records Commission was scheduled to meet on December 11 at 5:30PM. Mr. Henry noted that Mr. Miller and Mr. Sullivan were members of the Records Commission.

***Motion – Approve 2020 Meeting and Event Calendar for Hanover Township:*** Mr. Henry reported that based upon prior schedules and recommendations for meetings and special events as well as recent changes suggested, the Administration recommends the schedule (see below) be adopted for 2020 subject to changes that may be necessary to address scheduling conflicts or trainings in the future.

A **motion** to approve the 2020 Schedule of Meetings and Events for Hanover Township effective January 1, 2020 was made by Mr. Johnson, seconded by Mr. Buddo. After discussion, the Fiscal Officer called the roll and all three Trustees voted yes.

### **Hanover Township Butler County, Ohio** **2020 Board of Trustees Regular Meeting Schedule** **And Special Events**

*(Meeting times are at 6:00 PM on the second Wednesday of each month unless changed due to schedule conflicts or unless otherwise publicized or posted.)*

- January 22: *Organizational Meeting*
- February 19:
- March 11:
- April 8:
- May 13:
- June 10:
- July 8:
- August 12:
- September 9:

- October 14:
- November 11: Board Meeting Follows Veterans Luncheon 3:00PM
- December 9:

**Special Events:**

1. **June 27th** Saturday Kid Fest: 1:00pm To 4:30pm
2. **August 22nd** Saturday: Concert-Cruise In-Wine Tasting Hanover Park: 4:00PM to 10:00PM
3. **October 25th** Sunday: Hanover Haunted Harvest 4:30PM to 6:30PM
4. **November 11th** Wednesday: Veterans Day Ceremony 11:00AM/Luncheon Follows

**Resolution No. 51-19 – Request to ODOT Hanover Reserve Event Center:** Mr. Henry explained that the owners/developers of Hanover Reserve had preliminary approval for the project; however, upon further review ODOT is now requiring the installation of a left-turn lane which will cost the owners an additional \$150,000. Based on the planned use for the property, a left-turn lane does not appear to be necessary. Mr. Henry also reported that prior to the Board meeting he received an email from Melanie Barnes which stated that the appraisal came in lower than expected so now the project is at a standstill. Mr. Henry explained the purpose of Resolution No. 51-19 was to request that ODOT reconsider its requirement for a left-turn lane. After some discussion, Mr. Buddo made a **motion**, seconded by Mr. Miller, to adopt Resolution No. 51-19. Upon roll call, all three Trustees voted yes.

**Resolution No. 51-19**

**Requesting the Ohio Department of Transportation Reconsider the Decision to Require a Turn Lane into Hanover Reserve Proposed Event Banquet Center on US 27 in Hanover Township**

**Whereas**, Hanover Township has been cooperating with principals associated with the development of an Event-Banquet Center identified as Hanover Reserve to be located on US 27 across from the White Barn in Hanover Township; and,

**Whereas**, the principals of Hanover Reserve diligently planned the project in advance seeking, all appropriate and required approvals, permits and support; and,

**Whereas**, an event-banquet facility of the planned size of 8926 square feet is needed in Hanover Township and will enhance the value of the property involved; and,

**Whereas**, after seeking all Butler County reviews and approvals, the principals were advised that the preliminary approval by the Ohio Department of Transportation had changed and now requires that a turn lane be constructed into the proposed site, greatly expanding the cost of the project; and,

**Whereas**, such a cost increase jeopardizes the start of the development and may cause the project to either be indefinitely postponed or shut down; and,

**Whereas**, due to the proposed weekend use and size of the facility, the board believes that a traffic issue would be a rare problem which could be addressed if necessary by utilizing law enforcement personnel to monitor and direct traffic; and,

**Whereas**, the Board of Trustees of Hanover township strongly support the development as this project will greatly benefit the Township overall,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That the Board strongly supports the development of the Hanover Reserve as an important future asset for Hanover Township and requests that the Ohio Department of Transportation reconsider its requirement to require a turn lane be installed for the development.

***Section II.*** That this resolution be sent to the appropriate Ohio Department of Transportation Officials and Hanover Reserve principals. Further, Township Officials will make themselves available to discuss the matter in detail with state officials.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 13<sup>th</sup> day of November 2019.

***Board of Trustees***

***Vote***

***Attest and Authentication:***

***Larry Miller***

***Jeff Buddo***

***Douglas L. Johnson***

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***Gregory L. Sullivan***  
***Fiscal Officer/ Clerk***

***Resolution No. 52-19 – Then and Now Accounting Issues:*** Mr. Henry explained the purpose of this resolution was “housekeeping” in nature and required by the State Auditor. After some discussion, Mr. Miller made a ***motion***, seconded by Mr. Buddo, to adopt Resolution No. 52-19. Upon roll call, all three Trustees voted yes.

**Resolution No. 52-19**

**Approving Purchase Orders and Subsequent Expenditures Provided Under the “Then and Now” Process as Recommended by the Fiscal Officer**

***Whereas***, the Fiscal Officer reported on recent “Then and Now” activity and in particular actions associated with payments; and

***Whereas***, the Fiscal Officer recommends that payment associated therewith be authorized through a “Then and Now” Purchase Order (amounts over \$3,000.00) officially approved by the Board and payment made accordingly; and

***Whereas***, the Board of Trustees concurs with the recommendation of the Fiscal Officer,

***Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio***



*Section I.* That to promote sound and efficient fiscal operations for the Township, the following items are hereby approved:

**A) \$4,831.00: (Fund 2031) A&A Safety, Inc. 1126 Ferris Road Amelia, Ohio 45102 for the Retrace portion of the 2019 Road Program operated through BCEO.**

*Section II.* That the Fiscal Officer is authorized to take all necessary steps to process said expenditures and provide payment accordingly.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 13th day of November 2019.

*Board of Trustees*

*Vote*

*Attest and Authentication:*

Larry Miller  
Jeff Buddo  
Douglas L. Johnson

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Gregory L. Sullivan  
Fiscal Officer/Clerk

**Resolution No. 53-19 – Approve 2020 Temporary Appropriations:** Mr. Henry explained that this type of resolution is required annually to provide for temporary appropriations to operate during the first quarter of each new fiscal year. After some discussion, Mr. Johnson made a **motion**, seconded by Mr. Miller, to adopt Resolution No. 53-19. Upon roll call, all three Trustees voted yes.

**Resolution No. 53-19  
Approving Temporary Appropriations for Fiscal Year 2020 for Hanover Township  
Butler County, Ohio**

*Whereas*, the Board of Trustees, Fiscal Officer and Administration have been reviewing the necessary operating fiscal requirements for the first quarter of 2020; and

*Whereas*, there is a need to set temporary funding of activities for all Township Operations until a final appropriation can be prepared and approved during the first quarter of 2020; and

*Whereas*, the Fiscal Officer has prepared said temporary appropriations for all services and set forth the first quarter 2020 anticipated revenues and expenditures in the attached document entitled: **Attachment Resolution No. 53-19 Temporary Appropriations 2020.**

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

*Section I.* That to promote efficient and sound fiscal operations for the Township, the Board hereby adopts a Temporary Appropriation for 2020 totaling \$864,205.00 as reflected in the attachment hereto entitled: ***Attachment Resolution No. 53-19 Temporary Appropriations 2020.***

**Section II.** That the Fiscal Officer is authorized to process expenditures in accordance with the approved Temporary Appropriation Document for 2020.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 13<sup>th</sup> day of November 2019.

**Board of Trustees**

**Vote**

**Attest and Authentication:**

**Larry Miller**

**Jeff Buddo**

**Douglas L. Johnson**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Gregory L. Sullivan**

**Fiscal Officer/ Clerk**

**Motion – Authorize Administrator to Renegotiate Dynegy Rate for Residents:** Mr. Henry explained that the Township had the opportunity to lock in a lower rate for aggregate electric, thereby saving money for residents participating in the electric aggregate program. Mr. Henry also explained that a renewable energy option (Go Green) could also be made available to residents. The Board determined that the Go Green option might cause confusion and therefore it did not want to pursue this option now but would revisit the option at a later date. However, the Board was in favor of locking in a lower aggregate electric rate. A **motion** was made by Mr. Buddo, seconded by Mr. Miller, to authorize the Administrator to renegotiate the contract with Dynegy in order to lock in a lower rate for aggregate electric. After discussion, a roll call vote was taken with all three Trustees voting yes.

**Other New Business**

Under Other New Business, Mr. Henry administered oaths of office to Mr. Miller and Mr. Sullivan for their new terms commencing in 2020.

Also under Other New Business, Mr. Henry asked the Trustees to note miscellaneous correspondence and general information in their meeting packets which included: Butler County Building Permit Report for October 2019; an Ohio Township Association legislative update; a flyer announcing Hanover Township’s holiday lights recycling program; a year-to-date report from Medicount Management; the agenda for the November 14 Township Association meeting; and notice of a rate increase from the Southwest Regional Water District.

Also under Other New Business, Chief Clark reported that matching grant money may be available through the State Fire Marshal’s Office. Chief Clark requested authorization to apply for funds to purchase five sets of gear totally \$50,000 and requiring a \$5000 local match. After some discussion, Mr. Miller made a **motion** to authorize application for the grant and the \$5000 local match, which was seconded by Mr. Johnson. Upon roll call all three Trustees voted yes.

Also under Other New Business, Mr. Buddo stated it appeared that a second house was being constructed at 2381 Morman Road. Mr. Henry stated that he would follow-up.

Also under Other New Business, Andy Wyatt thanked the Board for purchasing the second Lucas System.

There being no further action or matters to consider, adjournment was in order.

**Motion to Adjourn:** Mr. Johnson moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.



**Minutes Approved by the Board of Trustees as Witnessed by their Signatures:**

*Larry Miller, President:* \_\_\_\_\_

*Jeff Buddo, Trustee:* \_\_\_\_\_

*Douglas L. Johnson, Trustee:* \_\_\_\_\_

Date: 12-11-2019

*Verified by: Greg Sullivan, Fiscal Officer:* \_\_\_\_\_

The block contains four handwritten signatures in blue ink. The first signature is for Larry Miller, the second for Jeff Buddo, the third for Douglas L. Johnson, and the fourth for Greg Sullivan. Each signature is written over a horizontal line.